

**MONTICELLO WOODS HOMEOWNERS ASSOCIATION**

**November 20, 2013 6:30pm**

**Regular Meeting  
Community Center**

**Directors Present:**

Mike Sousa, President  
Cathy Hill, Vice President  
Ken Jacobs, Treasurer  
Bob Gasink, Secretary

Absent: Larry Washburn, Director

**MEETING CALLED TO ORDER AND QUORUM ESTABLISHED**

This regularly scheduled meeting was called to order by Mike Sousa at 6:30pm. In accordance with the Bylaws, this meeting was rescheduled to avoid a holiday conflict with proper advance notice. A quorum was established. The Board went into executive session to discuss contract performance and Delinquent accounts along with the associated collections processes. No other subjects were discussed.

**RECONVENE TO OPEN SESSION:** The board returned to open session at 7pm.

**APPROVAL OF AGENDA:** The agenda was approved as proposed.

**APPROVAL OF MINUTES:** The minutes from the October meeting were approved.

**MANAGER'S REPORT:** The Manager's report was presented by Trish Walker of United Property Associates.

**TREASURERS REPORT:** The Treasurer's Report was presented by Ken Jacobs.

**COMMITTEE REPORTS:** Committee Reports were presented by Committee representatives.

**HOMEOWNER'S FORUM:** An open forum for members was conducted.

**OTHER BUSINESS:**

A landscape enhancement as part of the James City County Landscape Improvement project was approved for a not to exceed budget of \$1450.

**ADJOURNED:** The meeting was adjourned at 8:00pm.

Respectfully Submitted,  
Bob Gasink, Secretary

